

The Dr. Laura Hare Charitable Trust Environmental Learning Laboratories Program

Mission: The mission of the Dr. Laura Hare Charitable Trust is to enhance Indiana's natural environment through preservation and protection of ecologically significant natural areas and the promotion of environmental education, stewardship and awareness initiatives.



2009 Grant Application Guidelines

The Dr. Laura Hare Charitable Trust Environmental Learning Laboratories Program is keenly interested in building capacity for teachers and schools to capitalize on the benefits of outdoor learning labs. This program will award grants to teachers for the development of school ground natural areas and support for science and field equipment for use in the learning spaces. Additional consideration will be given to teachers with outdoor learning labs that need renovation or improvement.

Deadlines: September 14, 2009 - Grant Application Due
 Mid-October, 2009 - Awards Announcement
 March 5, 2010 - Interim Report and Project Update
 December 10, 2010 - Final Report

Award Amount: Applicants may submit project budgets not to exceed \$10,000. The Trust may award up to three \$10,000 projects per year or a series of smaller grant awards, dependent upon the scope of projects and need of applicants.

Eligibility: Eligibility for the grant program is limited to teachers and/or schools that have participated in the week-long Discovering the Science of the Environment (DSE) teacher professional development summer institute sponsored by the IUPUI Center for Earth and Environmental Science and have undergone training in the design and implementation of outdoor learning laboratories. All past participating school teams in the DSE Institute are eligible to apply. Only one application per school will be considered at a time. Successfully funded programs will have a completed action plan that outlines the project's goals, describes long term use and maintenance, and demonstrates broad support from the school's community such as students, administrators, colleagues, parents / guardians, and community partners.

How to Apply: Complete the enclosed application packet and send to:
 Dr. Laura Hare Charitable Trust Environmental Learning Laboratories Program
 C/O Kara Salazar, IUPUI Center for Earth and Environmental Science
 723 West Michigan Street SL 118
 Indianapolis, IN 46202

Contact Information: For inquiries, please contact: Kara Salazar, 317-278-8585 or salazark@iupui.edu

2009 Application Form

Please type the following information in a word document. The application should not exceed five pages, minus attachments.

1. Contact Information

School Name:

School Address:

School City, State, Zip Code:

Web Site (if applicable):

Principal Name:

Grades Served:

Number of Students:

Primary Contact Name and Title (Please Also Include Summer Contact Information):

Address:

City, State, Zip Code:

Phone:

Email:

2. Describe the school, the population it serves, and any particular needs of the students.
3. How are your school grounds, or outdoor laboratory if you have one, currently being used?
4. How will the grant award be used to enhance or create an outdoor laboratory or outdoor environmental science education program?
5. How will the greater school community (students, staff, administrators, parents/guardians, community partners) be involved in the implementation, maintenance, and long-term use of the outdoor laboratory program you are proposing?
6. How will this program impact student learning?
7. List the team members and their affiliation: The members should include the DSE Summer Institute team as well as school administrator(s), parents, custodial staff, and / or community partners for education and/or landscaping.
8. Describe how your team will work together to implement your school action plan.

Attachments:

Team Action Plan (Completed during the DSE Summer Institute)

Letters of commitment from your team members indicating how they support and/or will utilize the outdoor laboratory.

At a minimum please include letters of support from each member of the DSE Institute Team, building principal, head of grounds or custodial staff, and at least one outside support person such as a parent/guardian or resource specialist (either in education or landscaping).

Pictures of School Site

Project Budget

Project Timeline

Note: The Timeline and Budget categories can and should be tailored to your individual project needs. If estimates have been sought from environmental consulting firms or landscape specialists, please explain the scope of work proposed and explain the portion of the budget that will be used for contracted services.

Example Timeline:

Summer 2009 – Summer Institute and Action Plan Development

Fall 2009 – Modify Action Plan and Submit to Trust for Review

Fall 2009 – Awards

Fall 2009 – Winter 2010 – Plan Project and Begin Ordering Materials and/or Begin First Phase of Project Implementation

Winter 2010 – Submit Project Update Prior to Full Project Implementation

Spring 2010 – Project Implementation

Summer 2010 – Project Maintenance

Fall 2010 – Finalize Project Details, Project Maintenance, and Final Report

Example Budget:Site Preparation

Examples - Herbicide Application, Weed Eradication, etc

Installation

Examples - Plant / Seed Purchases, Tractor Installation, etc

Maintenance

Examples - Herbicide Application, Burning, Mowing, Weed Cloth, etc

Materials

Examples - Gloves, Tools, Educational Signs, etc

Curriculum / Activity Materials

Examples - Scientific Probes, Guide Books, Binoculars, etc